

ERAP & T-RAP Technical Assistance Meeting

Jessica Simon

Kathryn Dodge

ERAP LEAD

T-RAP LEAD

OFFICE OF FAMILY & ADULT HOMELESSNESS

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Washington State
Department of
Commerce

We strengthen communities



**HOUSING
HOMELESSNESS**



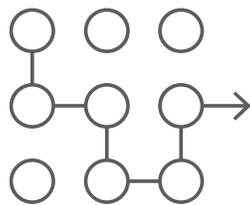
INFRASTRUCTURE



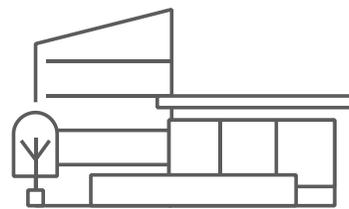
**BUSINESS
ASSISTANCE**



ENERGY



PLANNING



COMMUNITY FACILITIES



**CRIME VICTIMS &
PUBLIC SAFETY**



**COMMUNITY
SERVICES**

Agenda

- **Welcome**
- **ERAP Questions**
- **T-RAP Time**
 - Guideline updates based on new Treasury guidance
 - Program forms
 - Grantee information sheet
- **Summary of By and For organization survey results**
- **Grantees share about B/F partnership experience with ERAP**

Housekeeping:

- This call is being recorded.
- PowerPoint slides and Zoom recording will be posted on Commerce website.
- Link will be sent to all participants who registered for the webinar.

ERAP Update

- Amendments sent
- Guidelines and forms finalized and posted to website
- Let your GM know if providers change
- Questions?!

T-RAP Contracting – Timeline Estimate

Task	Date
Award chart sent with grantee information sheet	Thursday 2/25, due back 3/4
Finalize guidelines and forms	3/3
Contracts sent	Week of 3/8

T-RAP Payment Agreement Form

Poll time

Would you prefer one T-RAP Payment Agreement Form that includes both rent and utilities on it?

Alternative would be to have separate Payment Agreement Forms, one for rent and one for utilities.

Would you prefer to have different utility types listed out on the form to enter amounts separately?

Alternative would be to lump utilities together on one line.

T-RAP Guideline Updates Summary

- **Treasury**

- Grantees must obtain a current lease.
 - If no lease, must still provide documentation of residence and rent amount.
- “Under limited circumstances”, a grantee may rely on a written self-declaration from the household for income eligibility.
 - Then must reassess household income every three months.
- Timeline changes in requirement of outreach to landlords and utility providers to accept payments.
- If an eligible household receives a monthly federal subsidy and the tenant rent is adjusted according to changes in income, the renter household may receive assistance for the tenant-owed portion of rent or utilities that is not subsidized.
- Other Housing Costs can include relocation expenses and rental fees (if a household has been temporarily or permanently displaced due to the COVID-19 outbreak), reasonable accrued late fees (if not included in rental or utility arrears and if incurred due to COVID-19), and Internet service provided to the rental unit.
- Required and recommended policies & procedures.

- **Commerce**

- Requirement to partner with Dispute Resolution Center in grantee’s service area.
- Removed utility target.
- Updates to Admin and Operations language.

By and For Survey Summary

- More training needed – invoicing procedures and talking with landlords
- Contract higher amount of funds to By/For orgs
- Minimize grant changes throughout grant cycle
- Encourage additional follow up with tenants and landlords
- Ensure accessibility for people w/ auditory/visual disabilities
- Simplify application process and reporting requirements further
- Ensure all materials are translated and reduce jargon
- Ensure people can apply in multiple ways, not just online app process
- Stronger communication between county, housing providers, By/For orgs
- More options for who to contract with

Grantee Share Out

Joanne Pelant with Island County

Kirsten Jewell with Kitsap County

- Tell us about your process with contracting with your By and For organizations.
- How were you able to get creative and identify the B/F organizations, despite not having any “official” B/F organizations in your community?

Thank you!

Questions?

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Jessica.simon@commerce.wa.gov

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HOMELESSNESS

Kathryn.dodge@commerce.wa.gov



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